

EXPANDED PRESIDENTS' COUNCIL MINUTES

August 11, 2010

RR 220 • 3-4:30 p.m.

PC Members	Attendance	EPC Members Present:	Attendance
Joanne Truesdell (President)	X	Scott Giltz	X
Bob DelGatto (FTF Pres)	X	Cyndi Andrews	X
Adam Hall (FTF Elect)	absent	Bob Cochran	X
Rosemary Teetor (PTF Pres)	X	Theresa Tuffli	X
Tara Davisson/Dean Walch (Clsfd Pres)	X Tara	Karen Martini	absent
Alyssa Fava (ASG Pres)	X	Eric Lewis	X
Bill Briare (Exempt Pres)	absent	Chris Robuck	X
Steffen Moller (Chair of College Council)	X	Jennifer Rueda	X
Elizabeth Lundy (VP of Instructional Services)	X	Cynthia Risen	X
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Marsha Edwards (Dean of HR)	X		
Janet Paulson (PIO)	X	Recorder, Debbie Jenkins	X

President Truesdell welcomed and introduced Cynthia Risen, Assistant Dean of Technology Health Occupations and Workforce Division (THOW) and Marsha Edwards, Dean of Human Resources.

Administrative Rule 602-001

Elizabeth Lundy presented and outlined the changes as outlined in green font on page 2 of attachment #2.

- This is the first reading of suggested changes to Administrative Regulation 602-001.
- Updated to reflect HB 2011
- Email Elizabeth Lundy with any suggested changes, additions, and/or comments.

Emergency Response

Bob Cochran presented Incident Command Team Assignments (attachment #3):

- Recently held a fire evacuation practice/exercise that included review of actions to be taken in the case of a broken gas main.
- Future practice/exercises to include earthquake preparedness.
- Attachment #3 outlines building emergency response teams that are (or will be) trained to evacuate buildings.
- Our new telephone system has the ability to do audio announcements through the telephone speakers. Beepers/alarms in hallways are also able to transmit voice messages. Both are being considered and researched further.
- Future drills are being planned to take place during In-Service or shortly after.

In-Service Schedule Review

Marsha Edwards shared a draft document of the Clackamas Community College In-Service schedule for September 2010 (attachment #1).

- In-Service week is being expanded to two weeks this year in order to offer more staff more training opportunities.
- Theme: Building a Learner Centered Future.
- Any questions or suggestions are to be communicated to the Human Resources office.
- The schedule will be posted by Monday, August 16th. There will be a link to the schedule accessible through the main Clackamas Community College web page, FYI Today and/or go to "myClackamas" then click on the "CCC Staff" tab. The schedule will also be distributed via email.
- Thanks were given to the In-Service planning team; Janet Paulson, Shelly Parini, Renee Boeckman, David Mount, Bob Cochran, Jan Godfrey, Kate Gray, Steve Beining and Marsha Edwards..

Position Recruitments

Elizabeth Lundy and Courtney Wilton briefly outlined current position openings. The following positions are being moved forward to be filled:

- Associate Dean of Academic Foundations and Connections (AFaC).
- Dean of Information Technology Services – Re-open
- Dean of Business Services – Re-open

Philip King, Dean of AFaC will begin working at Clackamas Community College on August 23, 2010.

College Council – Steffen Moller

The next meeting is scheduled for October 1, 2010.

- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

Association Reports

Associated Student Government (ASG) / Alyssa Fava:

Interviews are in process as ASG pulls together their team for 2010-11.

- 25 spots have been filled to date with approximately 5 more to go.
- There are more positions to fill this year as ASG is taking on more responsibilities!

Classified / Tara Davisson:

Classified staff are busy assisting students and are all looking forward to fall term.

PT Faculty / Rosemary Teetor:

- Part-time Faculty has had their first bargaining session; two more are scheduled for August.
- The Part-time Faculty Association General Meeting will be Thursday, September 23, from 12:00-2:00 p.m. in CC 127.
- Stipends will be provided for faculty to attend the workshop - *3 Days to Better Teaching*.
- Postcards will be sent out shortly to remind Part-time Faculty to check emails and to attend In-Service events.
- OEGB packets are being delivered this month.

FT Faculty / Bob DelGatto:

The Full Time Faculty contract has been signed and everyone's hard work is very much appreciated. The contracts are now available in the Human Resources office.

Exempt / Bill Briare:

No report.

Around the Table Updates

Shelly Parini reminded everyone of the Clackamas County Fair coming up this weekend. Many Clackamas Community College students have volunteered to help but there is still a need for more volunteers. Please contact Shelly Parini with any questions or to sign up for the booth.

The "I am Clackamas" campaign will continue and be recycled and developed into a new product. Lindsay Nelson, a Social Media intern/student in the Small Business Development program will be working with the College Advancement team through October. Lindsay and the current project(s) she is involved with will be presented at the first College Council meeting in October. Shelly asked everyone to please, check-out our FaceBook site.

On September 1, 2010 Clackamas Community College will be hosting an event for Clackamas County Broadband from 11:30 – Noon at the Harmony Community Campus (attachment #4).

President's Report

Oregon Higher Education Work Group Report Out (attachment #5).

\$10 billion federal bailout:

- \$117 million for Oregon K-12 school districts.
- \$16 billion for (Federal Medical Assistance Percentages) FMAP or Medicaid.
- At this time, it is unlikely that these funds will change our current biennial decrease of the \$1.45 million shared in President Truesdell's June All Staff message.

President Truesdell has been working with the Executive Team to draft budget process for both rebalancing current year and developing a 2011—2015 budget/forecast. They are currently reviewing growth and demand on critical services; waiting for information on Oregon's August 26th Revenue Forecast; and final end-of-year FTE numbers compared to state average before discussing a draft.

UPCOMING MEETING DATES in 2010-11:

~~8/17~~ (no meeting), ~~8/24~~ (no meeting), ~~8/31~~ (no meeting), 9/8 (BAG), 9/14 (expanded), ~~9/21~~ (no meeting), ~~9/28~~ (no meeting), 10/5, 10/12, 10/19 (expanded), 10/26 (BAG), 11/2, 11/9, 11/16 (expanded), ~~11/23~~ (no meeting), 11/30 (BAG), 12/7, 12/14 (expanded), ~~12/21~~ (no meeting), ~~12/28~~ (no meeting)

2011: ~~01/14~~ (no meeting), 1/11, 1/18 (expanded), 1/25 (BAG), 2/1, 2/8, 2/15 (expanded), 2/22 (BAG), 3/1, 3/8, 3/15 (EPC & BAG), ~~3/22~~ (no meeting), ~~3/29~~ (no meeting), 4/5, 4/12, 4/19 (expanded), 4/26 (BAG), 5/3, 5/10, 5/17 (expanded), 5/24, 5/31 (BAG), 6/7, 6/14, ~~6/21~~ (no meeting), 6/28 (BAG).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS: Joanne Truesdell (President), Bob DelGatto (FTF Pres), Adam Hall (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Tara Davisson/Dean Walch (Clsfd Pres), Alyssa Fava (ASG Pres), Steffen Moller (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

EXPANDED PRESIDENTS' COUNCIL MEMBERS: PC Members plus Deans, Interim Deans, Eric Lewis, and Karen Martini.

Budget Advisory Group Members: Executive Team, Deans, Association Presidents, Eric Lewis, Adam Hall, and Jennifer Rueda.
